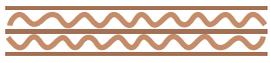


Packaging Guidelines - Live Plants



1 Always use **corrugated cardboard boxes** that are at least double-walled.

Double Wall



15kg
Max weight
per parcel

Triple Wall



30kg
Max weight
per parcel

2 Seal the **bottom** of the box using the **H tape method**.



Apply a strip of durable tape along the centre seam.



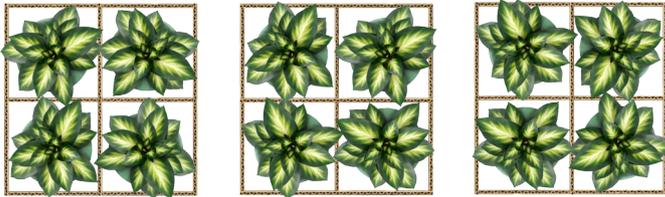
Then apply a strip of durable tape along both edge seams.

3 Wrap the roots / pot with **moist paper** or bubble wrap and then place into a **plastic bag**, or eco-friendly alternative, keeping the foliage free. Do not close the top of the bag unless the plant is in a pot. In this case, tie the handles of the bag around the top of the pot to keep the soil secure.



The plant's overall size should be slightly smaller than the box.
Plants should not be shipped with free flowing liquid.

4 If shipping **multiple plants**, use **corrugated dividers** to keep all the plants separate. Use **twine** or **bands** to secure floral arrangements if required.



5 Place the **plant/s** in the centre of the box then fill any empty spaces with recyclable **filler** such as shredded cardboard to prevent movement.



6 Tape the **top** of the box shut using the **H tape method**.



Apply a strip of durable tape along the centre seam.



Then apply a strip of durable tape along both edge seams.

7 Add the **shipping label** to the top of the box (not across the join of the box) then label the side of the box to show that it contains '**Live Plants**' and mark it as '**Fragile**'. Boxes with '**This Way Up**' labels will aid with handling.



If you have any questions, please contact your local depot for further advice.