

Packaging Guidelines



Packaging your goods with care using quality materials ensures that your parcel arrives safely and in good condition. We recommend:

External Packaging



Always put your items in a suitable box that is free from damage, and is strong enough to protect the contents and carry the weight of the item/s.

- Shipping and service labels must be applied to the package.
- Remove any old labels before use if reusing a box.
- Make sure the box is not too big or too small for the items inside.
- To maintain the appearance of the original packaging, ensure you use an outer box to protect it.
- Some items may need to be protected before being placed inside the MailPack or CourierPack.
- Make sure the pack is sealed.
- You may also use your own branded external packs, if approved by your local depot.



Internal Packaging



Ensure items do not touch the walls of the box. Fill any empty spaces with recyclable filler such as shredded cardboard to prevent the item moving.



Always use corrugated dividers when packaging multiple fragile or liquid items along with a filler if required.



Items must be packed to withstand 48 hours in transit to counter unforeseen delays. Use sealed containers or insulated boxes to protect perishable items before placing them into an outer cardboard box. Cold packs will be required. We do not use refrigerated vehicles.

Box Wall Thickness

Single Wall - 5kg Max

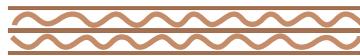


No Liquids



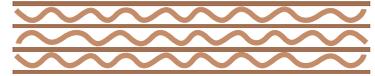
No Fragile

Double Wall - 15kg Max



No Liquids

Triple Wall - 30kg Max



H Tape Method



Apply a strip of durable tape along the top centre.

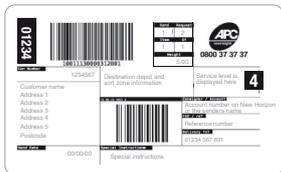


Then apply a strip of durable tape along both edge seams.



Items above 5kg or for those that contain liquid/paint, repeat underneath.

Shipping Labels



Every parcel entering The APC Delivery Network must have a shipping label.

The printed label must be clear and of high-quality.

Any faded areas, zig-zag lines, or missing sections may make the label unreadable.

For detailed instructions, refer to the Label Guide.

Please refer to the relevant guide for more information on sending specific items.



Liquid



Plants



Perishables



Paint



Calculating Volumetric Weight

Please be advised that it remains the customer's responsibility to ensure that the goods are packaged in the most suitable, appropriate packaging.

A copy of The APC's Terms and Conditions of Carriage can be found on our website: apc-overnight.com/sending-a-parcel/conditions_of_carriage

If you have any questions, please contact your local depot for further advice.